

PRIVACY ACT NOTICE

The Privacy Act is legislation to which we are subject, which governs the manner in which we collect and what we can do with your personal information.

In the course of acting on your behalf, we of course obtain a significant amount of personal information. This includes information such as names, addresses, dates of birth, banking details and other items by which you may be identified. As a firm, we subscribe to and abide by the National Privacy Principles. That sets out that we must keep your information confidential and only use it for the purposes required of us in carrying out our work.

As you may be aware, recent instances of identity theft have occurred, which have resulted in transaction being registered at Landgate when the owners of the property had not authorised those transactions. Accordingly, Landgate has introduced a range of measures, designed to improve the identification of parties to transactions and ensure as far as is possible, that transaction do not take place fraudulently.

As a result of these changes, we may be required to provide a great deal more information to Landgate than had traditionally been the case.

You may be asked to provide us with copies of documents such as passports, drivers licences, credit cards, rates statements or other identification documents so that we can comply with Landgate's requirements. Landgate may also require us to provide copies of these documents to them, or to provide them with further information in our possession, such as bank account details, the destination of funds paid to you at settlement or other information they require to confirm the transaction to be genuine. It is also possible that due to Landgate's requirements, information may need to be handed over at settlement which meets these requirements, and if may also be that we need to deliver this information to other people for it to be lodged at Landgate to enable your transaction to occur.

The purpose of this notice is to advise you that this is a potential requirement of Landgate, and that by complying with the same we will not be breaching the Privacy Act or the National Privacy Principles.

We wish to reiterate our commitment to keeping your information private in accordance with the National Privacy Principles, and to advise you of the use to which your information may well be put, in accordance with the requirements of the Privacy Act.